



**School of Planning and Architecture, Vijayawada**

An Institute of National Importance, Ministry of Education,  
Govt. of India, ITI Road, Vijayawada – 520008,  
Andhra Pradesh, India

**Minutes of 25<sup>th</sup> Meeting of the  
Finance Committee**

**Held on 06.02.2025 at 11:00 Hrs.  
at Board Room, SPA Vijayawada  
(Dual mode)**

**SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA**  
**Survey No.4/4, ITI Road, Vijayawada-520008, AP**

**MEMBERS PRESENT:**

1) Ar. Dr. Amogh Kumar Gupta	Chairperson
2) Prof. Dr. S. Ramesh, Director, SPAV	Member
3) Prof. Dr. Virendra Kumar Paul, Nominee of BoG (Online)	Member
4) Sh. Pradeep Kapoor, Nominee of BoG (Online)	Member
5) Sh. K.V.Uma Maheswara Rao, Registrar, SPAV	Secretary

The other hon'ble members of the Finance Committee could not present due to pre-occupations. As the quorum was complete, the meeting commenced.

The Director welcomed all the members of the committee.

The Chairperson advised the Registrar to present the Agenda items.

**ITEMS FOR CONFIRMATION OF MINUTES**

**Confirmation of the Minutes of the 24<sup>th</sup> Finance Committee Meeting held on 16.10.2024 at Board Room, SPA Vijayawada.**

The Minutes of the 24<sup>th</sup> Meeting of the Finance Committee held on 16.10.2024 stands approved.

<b>Action taken report on the Minutes of the 24<sup>th</sup> Finance Committee held on 16.10.2024 at Board Room, SPA Vijayawada.</b>	
<b>24.01</b>	<b>Detailed Project Report (DPR) Phase II for the Year 2025-30</b>
Action Taken	As per the recommendations of the FC, duly approved by the BoG, DPR Phase II submitted to the MoE.
Decision	FC Noted the same
<b>24.02</b>	<b>Closure of SPAV Project as on 31.08.2024</b>
Action Taken	<p>As per the recommendations of the FC, duly approved by the BoG, and instructions issued by the MoE vide its Letter Ref.No.F.5-3/2022-TS.IV Dt.02.08.2024, the report on closure of SPAV project was sent to MoE vide Ltr.No.F-05/SPAV/Dir/Project Closure/2024-25/14807, dt.11.11.2024.</p> <p>Vide letter dt.02.01.2025, MoE instructed to complete all pending works within the approved cost outlay and get approval from FC/BoG before submitting the Project Closure report to the MoE. All pending works have been completed by CPWD commissioned and handed over to SPAV.</p> <p>It is to bring to the kind notice of the Board that approval of FC/BoG has already been obtained vide agenda item No.24.02 and 40.08 dated 16.10.2024 respectively. A power point presentation with regard to project closure report was made during the meeting to explain.</p>
Decision	FC Noted the same
<b>24.03</b>	<b>Creation of Endowment Fund for Sugandha Award</b>
Action Taken	Action is being initiated as per approval of the board to award Best Female



	Student of B.Plan in memory of mother of Dr.N.Sridharan, Former Director of SPAV by terming it as 'Sugantha Award'.
Decision	FC Noted the same
	<b>Any other items</b>
<b>24.11</b>	<b>Revised Budget for the FY 2024-25 and Budget Estimate for the FY 2025-26</b>
Action Taken	No Action required
Decision	FC Noted the same
<b>24.12</b>	<b>Cumulative Professional Development Fund for the FY 2024-27</b>
Action Taken	The existing Rules and Regulations of CPDA will be implemented for the FY 2024-27 also.
Decision	FC Noted the same

#### ITEMS FOR APPROVAL

<b>25.01</b>	<b>Fixation of rates for payment of Honorarium / Remuneration to Visiting and Guest Faculty / Members of Various Committees etc.</b>
Discussion	It was brought to the notice of the FC that the rates were recommended by the 17 <sup>th</sup> Senate held on 27.05.2024 also that the revision is at par with other SPAs.
Decision	FC recommended the revision of rates.

#### ITEMS FOR RATIFICATION

<b>25.02</b>	<b>Consideration of services of Prof. Dr. S Ramesh, Professor of SPAV under Old Pension Scheme (OPS) in light of Ministry of Education, GoI clarification</b>
Decision	<p>The action taken by the Institute is recommended as follows:</p> <ol style="list-style-type: none"> <li>1. Create a provision for the General Provident Fund in the books of accounts for creating the GPF subscription of the individual accumulated at MCD.</li> <li>2. Considering the case of Prof.S.Ramesh under OPS, in light of the MoE's clarification.</li> <li>3. Authorised SPAV to intimate NSDL / NPS Fund Manager for return of contributions of Employer and Employee to SPAV.</li> <li>4. On receipt of fund from NSDL, employee contribution will be transferred to individual GPF account of Prof. S.Ramesh and employer contribution will be transferred to Pension Fund, to be created by SPAV under OPS.</li> <li>5. To make provision in the Budget under OH:36: Salaries &amp; Pensionary Benefits every year for payment of monthly Pension / Family Pension to Prof.Ramesh.</li> </ol>

#### ITEMS FOR REPORTING

<b>25.03</b>	<b>GIA Received and Expenditure incurred for the FY 2024-25 and balance available as on 13.01.2025.</b>
Decision	FC noted the same
<b>25.04</b>	<b>Separate Audit Report submitted by C&amp;AG for the FY 2023 - 24.</b>
Decision	FC noted the same.

### ANY OTHER ITEM

<b>Item No.1</b>	<b>Expenditure to be met from Internal Revenue Generation on essential Capital Items</b>  The FC may authorize Director SPAV to utilize the funds from internal revenue generation (IRG) of the institute to meet the essential capital and other expenditure till grant is received from MoE. On receipt of the grant, the amount spent from IRG may be recouped.  Finance Committee may kindly accord approval.
<b>Decision</b>	FC recommended for the above proposal.

The meeting ended with vote of thanks to the Chair.

